



Dear Valued Client,

I am writing to inform you of our revised Accident, Injury protocols and to respectfully request that you pass them on to the supervisors at the facility.

Therapist 24/7 staffing firm has a strong commitment to all their employees to place them on assignments with customers that maintain a safe working environment. We also take the time and effort to ensure that our employees have the tools work safely. All Therapist 24/7 employees are provided with:

1. Therapist 24/7 Workman's Compensation Philosophy
2. Policies and procedures regarding safety
3. Accident and Injury Protocol
4. Substance abuse policy
5. Timecards with an attestation that no injury occurred on their shift.

I have attached all the following documents for your records and request that all your supervisors are made aware of the proper steps to take regarding injuries for Therapist 24/7 employees while on shift at the hospital. Please also make them aware of the changes to the timecard that notes no injuries occurred while on shift. Should you have any questions or concerns please feel free to contact me at the contact information below. I appreciate your time and consideration as well as your assistance in keeping our employees safe while on assignment at your facility.

Best Regards,

Marion M. McLean RN, BSN

Chief Nursing Officer Workman's Compensation and Disability Claims Supervisor

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